

The purpose of the internship:

Your role in this internship is essential in assisting maintain the image of AASI's gallery and ensure that the functions of and related to the gallery run efficiently. In this internship, you will also help build significant relationships with local creatives of all types, which further broadcast the Arts Alliance's mission across Southern Indiana. You will gain important insight into running and maintaining a gallery space, in event planning, and further your art handling experience.

The duties and essential activities/job functions required:

Alongside AASI staff, you will be responsible for managing and maintaining the gallery at the AASI building, as well as assist in events planning. Your duties may include but not limited to art handling, curating events, being the point of contact for exhibiting artists, researching artists for future events, cleanup and maintenance of the gallery space, assisting with AASI events, contacting vendors, and artwork inventory.

Position Requirements:

- A minimum GPA of 2.5
- Junior or Senior class standing
- A field of study in the arts, preferably studio and/or curatorial studies
- Openness to inclusive and accessibility centered practices

Physical requirements:

- This position will require some heavy lifting
- This position will require you to use a computer for hours at a time
- You may be required to come to various events to assist in setup and cleanup, etc
- You may be required to use basic tools such as hammers, pliers, paint, etc

Internship Details:

This will be discussed and determined based on course credit requirements and need at AASI. All training will be on the job, and come from your mentor and the ED. You may be given further material on an as-needed basis. This internship is unpaid at this time.

Supervisor:

Lynn Busch will be your main contact and mentor for your internship. Brian Bell and Lynn will be carrying out the interview process.